

Tender Notice

Kendriya Vidyalaya Lumding

Officers Colony N.F.Railway Lumding Dist: Nagoan -782447(Assam)

Registration of suppliers for 2017-18 Financial Year

Applications are invited from prospective suppliers / authorized distributors/ Service provider willing to supply quality stores/ services at Kendriya Vidyalaya Lumding as registered suppliers for the following items.

1. Security Services
2. House Keeping/ Conservancy Services
3. Furniture & Fixture

Interested parties may have to register with Kendriya Vidyalaya Lumding by submitting a filled-in application form that is available at www.kvlumding.com and at the Vidyalaya office during 10.30 am to 2.00 pm on each working day. This form is available at free of cost. The last date to submit the filled in application form is 15/01/2018.

Principal

KENDRIYA VIDYALAYA LUMDING
REGISTRATION OF FIRMS AS APPROVED SUPPLIERS/VENDORS

TERMS AND CONDITIONS:

1. Application submitted by the firm(s) in the prescribed "Application Form" for each group only will be accepted.
2. All pages of "Application Form" shall be signed by the authorised representative of the Firm.
3. K.V. Lumding reserves the right to reject any application.
4. Preference will be given to those firms who are on the approved list of Govt. Dept. And Public sector Undertakings or ISO Certificate holders or dealers authorised by manufacturers.
5. Intimation with regard to registration of the firm as "Approved Supplier" or otherwise will be communicated to each firm.
6. The registration as "Approved Supplier" will be kept valid for a period of 01to 03 financial years. However, it will be reviewed, once in a year, eliminating firms which may have gone out of business Or whose performance has been found to be unsatisfactory.
7. Prescribed "Application Form" may be obtained from www.kvlumding.com and Vidyalaya office as well as.
8. In case of Accredited Agents and Authorised Dealers/Stockiest, satisfactory evidence from their Manufacturers shall be submitted along with the completed application form.
9. If KV Lumding registers any Firm as approved Supplier he has to supply the material at KV Lumding Stores and he has to accept the KV Lumding payment terms i.e. Payment shall be made by Cheque or any other digital mode within 20 days from the date of supply of the material in good condition.
10. Firms/Manufacturers/Authorised dealers are requested to submit their e-mail address, in order to start e-procurement.
11. Any change in address, phone number, Fax no. Shall be informed to KV Lumding immediately, so as to have proper communication with these Firms/Manufacturers.
12. The documents that are to be submitted at the time of registration
 - (i) Registration of firm
 - (ii) PAN number copy
 - (iii) Income tax returns (Last two years)
 - (iv) GST Registration copy

PRINCIPAL

TO BE FILLED BY AUTHORIZED PERSON / OWNER OF ORGANIZATION

1.	NAME OF THE ORGANIZATION/ COMPANY / SUPPLIER / VENDOR												
2.	ADDRESS FOR COMMUNICATION	Shop No.											
		Street Name											
		Village (Post)											
		City											
		PINCODE											
3.	TELEPHONE NUMBERS	Landline (O)											
		Fax (O)											
		Mobile											
4.	BRAND/ARTICLE IN WHICH BUSINESS IS DOING. (Incomplete in any sense may be rejected)	S. No	Name of the Brand/Article/Item that you can supply	Name of the Manufacturer									
		1)											
		2)											
		3)											
		4)											
		5)											
5.	Registration Related Numbers	GST NUMBER											
		REG. NUMBER											
		PAN NUMBER											
6.	I DECLARE THAT, THE FOLLOWING DOCUMENTS ARE ENCLOSED WITH THE HARD COPY OF THIS APPLICATION THAT IS MEANT FOR REGISTRATION OF FIRM FOR 2014 - 15												
	Copy of registration of firm / company / shop	YES	NO										
	Copy of GST number copy	YES	NO										
	PAN NUMBER copy	YES	NO										
	LIST OF ARTICLES that we can supply to the vidyalaya	YES	NO										
	Proof of 3 years performance of the company/shop	YES	NO										

DECLARATION

I / WE DECLARE THAT THE INFORMATION FURNISHED ABOVE IS TRUE TO THE BEST OF MY/OUR KNOWLEDGE I/WE UNDERTAKE TO INFORM KV LUMDING AT THE EARLIEST ANY CHANGE IN THE DETAILS MENTIONED ABOVE.

I / WE HEREBY AGREE TO ABIDE BY THE CONDITIONS PRESCRIBED IN THE ENCLOSED STATEMENT.

THANKING YOU,

Yours faithfully,

SEAL OF COMPANY

Signature with Date,

Name and Designation of the Authorized Representative of the Firm